



LOS ANGELES COUNTY
COMMISSION ON HIV



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Transgender Caucus Virtual Meeting

TRANSform the HIV Movement

**Tuesday, February 28, 2022
10:00AM-11:30AM (PST)**

Agenda and meeting materials will be posted on
<http://hiv.lacounty.gov/Meetings>

REGISTRATION NOT REQUIRED + SIMULTANEOUS TRANSLATION IN SPANISH AND OTHER LANGUAGES NOW AVAILABLE VIA CLOSED CAPTION FEATURE WHEN JOINING VIA WEBEX. CLICK [HERE](#) FOR MORE INFO.

TO JOIN BY COMPUTER: **registration is not required*

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m3452f3ac708e3d662702bca33a98a42f>

Meeting password: TRANSGENDER

TO JOIN BY PHONE:

+1-213-306-3065

Access Code/Event #: 2599 982 9972

For a brief tutorial on how to use WebEx, please check out this video: <https://www.youtube.com/watch?v=iQSSJYcrglk>

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**TRANSGENDER CAUCUS (TG)
VIRTUAL MEETING AGENDA**

TUESDAY, FEBRUARY 28, 2023

10:00 AM – 11:30 AM

TO JOIN BY COMPUTER

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m3452f3ac708e3d662702bca33a98a42f>

MEETING PASSWORD: TRANSGENDER

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- | | |
|---|-------------|
| 1. Welcome and Introductions | 10:00-10:10 |
| 2. Co-Chairs Report | 10:10-10:20 |
| a. Last Meeting Recap (January 24, 2023) | |
| 3. Executive Director/Staff Report | 10:20-10:30 |
| a. Co-chair Nominations/Elections | |
| 4. DISCUSSION: Plan for 2023 | 10:30-11:10 |
| a. 2023 Meeting Calendar | |
| b. 2023 Workplan development | |
| c. Plan for April In-Person Learning Session | |
| 5. Meeting Confirmation and Agenda Development for Next Meeting | 11:10-11:20 |
| 6. Public Comments and Announcements | 11:20-11:30 |
| 7. Adjournment | 11:30 |



VIRTUAL MEETING—TRANSGENDER (TG) CAUCUS
Tuesday, January 24, 2023 | 10:00am to 12:00noon
MEETING SUMMARY

In attendance:

Xelestiál Moreno-Luz (Co-Chair)	Isabella Rodriguez (Co-Chair)	Adriana Coronado
Mabel	Fylicee Majesty	Mariana Marroquin
Diamond Paulk	Yara Tapia	Brian Valencia
Zorik	Cheryl Barrit (COH Staff)	Catherine Lapointe (COH Staff)
Lizette Martinez (COH Staff)	Jose Rangel-Garibay (COH Staff)	

1. Welcome and Introductions

Xelestiál Moreno-Luz, Co-Chair, welcomed attendees and led introductions.

2. Co-Chairs Report

a. Last Meeting Recap (November 22, 2022)

X. Moreno-Luz provided a recap of the November 22, 2022 Transgender Caucus meeting. Key points from the meeting were as follows:

- X. Moreno-Luz acknowledged the shooting at Club Q, an LGBTQ+ nightclub in Colorado Springs, Colorado and reminded attendees that the Caucus is a safe space to discuss such heavy topics.
- The Caucus held nominations for co-chair positions for 2023. Yara Tapia and Lene Reynolds were nominated. Y. Tapia accepted the nomination. L. Reynolds accepted the nomination but was later informed that they were ineligible due to their position at the Division of HIV and STD Programs (DHSP).
- The Caucus debriefed on the success of the Transgender Empathy Training presented by Mallery Robinson at the Commission on HIV (Commission)'s 2022 Annual Meeting.

3. Executive Director/Staff Report

a. Co-Chair Nominations/Elections

- The Caucus held their elections for the 2023 co-chair positions. Y. Tapia was elected as a co-chair of the Caucus for 2023. Diamond Paulk expressed

interest in the position and was nominated. A second election will be held at the February meeting.

b. “A Needs Assessment of Transgender and Gender Nonconforming Community Members Age 50+ in San Francisco”

- Jose Rangel-Garibay provided a brief overview of the Needs Assessment of Transgender and Gender Nonconforming Community Members Age 50+ in San Francisco; see meeting packet for full document.

c. 2023 Meeting Schedule

- The group discussed their 2023 meeting schedule. The consensus was to continue meeting virtually monthly, with three in-person events.

4. DISCUSSION: Plan for 2023

a. 2023 Workplan Development

- The Caucus planned to conduct in-person learning sessions in April, July or August, and November. Potential topics include: Transgender Youth and creating educational spaces for HIV awareness and inclusive sexual health education, Aging Transgender People and people living with HIV who use drugs and how to navigate stigma, and a Transgender Day of Remembrance event.

5. Meeting Confirmation and Agenda Development for Next Meeting

- The next meeting will take place on February 28th.
- The Caucus will hold a second round of co-chair elections.

6. Public Comments and Announcements

- D. Paulk announced that she is in the planning stages for the Trans Cohort HIVE Resource Conference. The event is projected to take place on April 29th.
- Mabel announced that she is now working at the St. John’s Well Child and Family Center, Inc. – Avalon and is trying to extend the Trans Health Program (THP).

7. Adjournment

The meeting was adjourned by X. Moreno-Luz.



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TRANSGENDER CAUCUS 2023 MEETING SCHEDULE DRAFT (updated 02.22.23)

DATE	KEY AGENDA ITEMS/TOPICS (subject to change; for planning purposes)
January 24 10am to 11:30 am <i>Virtual</i>	Elect Co-Chairs for 2023 Develop meeting schedule and learning session topics for 2023
February 28 10am to 11:30 am <i>Virtual</i>	Continue Co-Chair elections Develop 2023 Caucus workplan
March 28 10am to 11:30 am <i>Virtual</i>	Plan for April Learning Session
April 25 10am to 11:30 am <i>In-Person</i>	Learning Session
May 23 10am to 11:30 am <i>Virtual</i>	Debrief April Learning Session
June 27 10am to 11:30 am <i>Virtual</i>	Plan for July Learning Session
July 25 10am to 11:30 am <i>In-Person</i>	Learning Session
August 22 10am to 11:30 am <i>Virtual</i>	Debrief July learning session
September 26 10am to 11:30 am <i>Virtual</i>	Plan for October event
October 24 10am to 11:30 am <i>In-Person</i>	Event
November 28 10am to 11:30 am <i>Virtual</i>	Debrief Annual Commission on HIV Meeting + October Event Review 2023 events and plan for 2024 Co-Chair nominations for 2024
December 26	Meeting cancelled due to Christmas Holiday



DUTY STATEMENT

COMMITTEE CO-CHAIR

(APPROVED 3-28-17)

In order to provide effective direction and guidance for the Commission on HIV, Committee Co-Chairs must meet the following demands of their office, representation and leadership:

COMMITTEE LEADERSHIP:

- ① Serves as Co-Chair of a standing Commission Committee, and leads those monthly meetings
- ② Leads Committee decision-making processes, as needed
- ③ Meets monthly with Executive Director, or his/her designee, to prepare the Committee meeting agendas, course of action and assists Commission staff in the preparation of motions, backup materials and information for meetings, as necessary and appropriate
- ④ Assigns and delegates work to Subcommittees, task forces and work groups
- ⑤ Serves as a member of the Commission's **Executive Committee**

MEETING MANAGEMENT:

- ① Serves as the Presiding Officer at the Committee meetings
- ② In consultation with other Co-Chair and senior Commission staff member(s), leads the Committee meetings,
 - conducting business in accordance with Commission actions/interests
 - recognizing speakers, stakeholders and the public for comment at the appropriate times
 - controlling decorum during discussion and debate and at all times in the meeting;
 - imposing meeting rules, requirements and limitations
 - calling meetings to order, for recesses and adjournment in a timely fashion and according to schedule, or extending meetings as needed
 - determining consensus, objections, votes, and announcing roll call vote results
 - ensuring fluid and smooth meeting logistics and progress
 - finding resolution when other alternatives are not apparent
 - ruling on issues requiring settlement and/or conclusion
- ③ Ability to put aside personal advocacy interests, when needed, in deference to role as the Committee's Presiding Officer.

REPRESENTATION:

In consultation with the Executive Director, Committee Co-Chairs:

- ① May **ONLY** serve as Committee spokesperson at various events/gatherings, in the public, with public officials and to the media if approved by the Commission Co-Chairs and Executive Director
- ② Take action on behalf of the Committee, when necessary

Duty Statement: Committee Co-Chair

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- ③ Generates, signs and submits official documentation and communication on behalf of the Committee
- ③ Present Committee findings, reports and other information to the full Commission, Executive Committee, and, as appropriate, other entities
- ⑤ Represent the Committee to the Commission, on the Executive Committee, and to other entities
- ⑥ Support and promote decisions resolved and made by the Committee when representing it, regardless of personal views

KNOWLEDGE:

- ① CDC HIV Prevention Program, Ryan White Program (RWP), and HIV/AIDS and STI policy and information
- ② LA County Comprehensive HIV Plan and Comprehensive HIV Continuum
- ③ LA County's HIV/AIDS and STI, and other service delivery systems
- ④ County policies, practices and stakeholders
- ⑤ Ryan White Program legislation, State Brown Act, applicable conflict of interest laws
- ⑥ County Ordinance and practices, and Commission Bylaws
- ⑦ Topical and subject area of Committee's purview
- ⑧ **Minimum of one year active Committee membership prior to Co-Chair role**

SKILLS/ATTITUDES:

- ① Sensitivity to the diversity of audiences and able to address varying needs at their levels
- ② Life and professional background reflecting a commitment to HIV/AIDS and STI-related issues
- ③ Ability to demonstrate parity, inclusion and representation
- ④ Take-charge, "doer", action-oriented; ability to recruit involvement and interest
- ⑤ Unintimidated by conflict/confrontation, but striving for consensus whenever possible
- ⑥ Firm, decisive and fair decision-making practices

COMMITMENT AND ACCOUNTABILITY TO THE OFFICE:

- ① Put personal agenda aside and advocate for what's in the best interest of the Commission
- ② Devote adequate time and availability to the Commission and its business
- ③ Assure that members' and stakeholders' rights are not abridged
- ④ Advocate strongly and consistently on behalf of Commission's and people living with and at risk for HIV, interests
- ⑤ Always consider the views of others with an open mind
- ⑥ Actively and regularly participate in and lead ongoing, transparent decision-making processes
- ⑦ Respect the views of other regardless of their race, ethnicity, sexual orientation, HIV status or other factors