



LOS ANGELES COUNTY  
**COMMISSION ON HIV**



**Approved  
October 19, 2021**

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HIVCOMM@LACHIV.ORG • <http://hiv.lacounty.gov> ORG • VIRTUAL WEBEX MEETING

*Presence at virtual meetings is recorded based on the attendance roll call. Only members of the Commission on HIV are accorded voting privileges and must verbally acknowledge their attendance in order to vote.  
Approved meeting minutes are available on the Commission's website; meeting recordings are available upon request.*

**PLANNING, PRIORITIES AND ALLOCATIONS (PP&A) COMMITTEE  
MEETING MINUTES**

September 21, 2021

<b>COMMITTEE MEMBERS</b>			
P = Present   A = Absent   EA = Excused Absence			
Frankie Darling Palacios, Co-Chair	P	William King, MD, JD	A
Kevin Donnelly, Co-Chair	P	Miguel Martinez, MPH, MSW	P
Everardo Alvizo, LCSW	P	Anthony M. Mills, MD	P
Al Ballesteros, MBA	P	Derek Murray	P
Felipe Gonzalez	P	Mario Perez, MPH	P
Bridget Gordon	P	LaShonda Spencer, MD	P
Joseph Green	A	Damone Thomas	P
Michael Green, PhD, MHSA	P	Guadalupe Velasquez	A
Karl T. Halfman, MS	P		
<b>COMMISSION STAFF AND CONSULTANTS</b>			
Cheryl Barrit, Carolyn Echols-Watson, Jose Rangel-Garibay and Sonja Wright			
<b>DHSP STAFF</b>			
True Beck, Pamela Ogata, and Victor Scott			

\*Some participants may not have been captured electronically. Attendance can be corrected by emailing the Commission.

\*Members of the public may confirm their attendance by contacting Commission staff at [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org).

\*Meeting minutes may be corrected up to one year from the date of approval.

**Meeting agenda and materials can be found on the Commission's website at**

<http://hiv.lacounty.gov/Portals/HIV/Commission%20Meetings/2021/Package/PPAVrt%20Merged%20WebEx%20Mtg%20Packet%20-%2009212021.pdf?ver=2dXZqRbmg9G1rkxf6WShAA%3d%3d>

**CALL TO ORDER-INTRODUCTIONS-CONFLICTS OF INTEREST**

Kevin Donnelly, Committee Co-Chair, called the meeting to order at approximately 1:07 PM. Members introduced themselves and stated their conflicts of interest.

**I. ADMINISTRATIVE MATTERS**

**1. APPROVAL OF AGENDA**

**Motion #1:** Approved the Agenda Order. (Passed by Consensus)

## 2. APPROVAL OF MEETING MINUTES

**MOTION #2:** Approval of August 14 and August 21, 2021 meeting minutes. The Committee was reminded meeting minutes can be amended up to 1 year after approval. **(Passed by Consensus)**

## II. PUBLIC COMMENT

3. Opportunity for members of the public to address the Committee on items of interest that is within the Jurisdiction of the Committee.

There were no public comments.

## III. COMMITTEE NEW BUSINESS ITEMS

4. Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda.

There were no new business items identified.

## IV. REPORTS

### 5. EXECUTIVE DIRECTOR/STAFF REPORT

#### a. County/Commission Operational Updates

- C. Barrit provided an update on the Commission's role in preparing PY 32 (March 1, 2022-February 2023) Health Resources and Services Administration (HRSA) Part A application. The grant application is now for multiple year program years (PY 32, 33 & 34). The application includes the Commission's operating budget and approved service rankings and funding allocations. The application is due to HRSA in early October 2021.

There was discussion of Commission review the application.

- P. Ogata will coordinate a meeting time for select Commissioners to review the application prior to submission.
- C. Barrit provided Commissioner's information on in-person meetings and Assembly Bill (AB) 361. The legislation allows virtual meetings to continue as long as there is a declared statewide emergency. Virtual meetings will follow the temporary suspension of a selected Brown Act provisions described in the Governor's Executive Orders. Standardized guidance from the Board of Supervisors (BOS) Executive Office (EO) is being prepared. Official notification is anticipated Friday, September 24, 2021. It is likely the Committee and full Commission meetings will continue to be virtual.

#### b. Commission and Committee Updates

- The Standards and Best Practices (SBP) Committee is developing a best practices document that will involve seeking input from caucuses, workgroups, and task forces. The document will focus on how these entities can help identify best practices that impact highly affected populations, such as women of color, and the transgender community. The document will include a template that standardizes feedback from the community in an effort to create a comprehensive list of best practices, which could also help inform program directives. Those directives can be used to direct DHSP when implementing programs. Commissioners will have an opportunity to review and refine the document prior to finalization.

- C. Barrit identified the guidance for the Integrated HIV Prevention and Care Plan or the Comprehensive HIV Plan (CHP) in the meeting packet beginning on page 26. The plan is due to HRSA in December 2022.

## 6. CO-CHAIR REPORT

### a. **Comprehensive HIV Plan (CHP)**

K. Donnelly initiated a discussion on the Committees' process for completing the Commission portion of the CHP. Specifically, how to collect community input. The Committee agreed equity, justice, and racism in healthcare should be included in the Committee's thinking and writing of the CHP. Further, the Committee should be mindful of the significant impact HIV has on people of color. The lack of local medical care and transportation, homelessness, and income inequality were noted as some of the disparities.

The CHP is a primary joint function of the planning council and the grantee; this is the third iteration of the plan (2022-2026). The tentative CHP timeline includes a public comment period by October of 2022 and a plan submission by December 2022. A consultant will coordinate input and write the plan. Input from Commission entities (committees, caucuses, work groups, task forces) and the community will be included in the CHP.

- E. Alvizo will introduce the plan to the Long Beach Comprehensive Planning group. K. Donnelly will assist in the presentation. The group meets on October 13, 2021.

The Committee discussed previous methods of data collection. When preparing the 2016-2021 CHP, information gathering included focus groups and community listening sessions. Commissioners determined the questions for the focus groups. CHP workgroups were established and included community members.

The Committee discussed the use of existing plans and DHSP program and financial reports should be used as part of the base for the new plan. Existing plans identified include the End the Epidemic (EHE) plan, Los Angeles County (LAC) HIV/AIDS Strategy for 2020 and Beyond and the CHP for 2016-2021. The Black/African American Community Task Force, Aging Task Force, and the Women's Caucus recommendations were noted for inclusion in the plan as well.

The CHP guidance specifies goals and objectives that must be included in the plan. The importance of aligning the new CHP with the EHE plan was stressed. The Committee discussed mental health and substance abuse services for inclusion in the CHP. The guidance compels the planning body to review integrated healthcare systems and ensure access to care and prevention services. The Committee identified the new CHP as an opportunity to address issues not previously addressed in the existing CHP and EHE as well as identify partnerships to further strengthen and enhance prevention and healthcare service delivery.

- The Committee will need to determine strategies to ensure these plans align.

There was discussion about all Commission entities agendaizing the CHP and reporting

recommendations to the PP&A Committee for inclusion in the CHP.

- K. Donnelly requested Committee members review the Integrated Plan guidelines and return with questions, activities for plan completion, suggestions on reduction in duplication of effort and CHP alignment ideas. This discussion will be agendized on the October 19, 2021 PP&A meeting.

**b. “So, You Want to Talk about Race” by I. Oluo Reading Activity – Excerpts only from Chapters 12 or 13**

Frankie Darling Palacios provided the reading for the meeting.

**7. DIVISION OF HIV AND STD PROGRAMS (DHSP)**

**a. Minority AIDS Initiative (MAI) Expenditure and Client Demographics**

DHSP previously reported approximately 83% of MAI funding was expended on services provided to people of color and 17% to non-people of color (white people).

The following are discussion highlights:

- The Committee wants to know how to prevent MAI funds from being expended on non-people of color in the future.
- The Committee voiced its frustration with MAI fund usage and people of color not having access to services. People of color access to services is further limited by funds being applied to services for non-people of color.
- It was suggested MAI expenditures for non-people of color be shifted to other sources of funding such as Net County Costs (NCC).
- DHSP is preparing the Ryan White (RW) care utilization report for 2020. This document can assist in providing clarity on the MAI funding expended on non-people of color.
- DHSP noted service providers determine program eligibility which may impact how MAI funding is expended.
- It was noted, MAI legislation was to address the health disparities of Black and Brown communities.
- DHSP has committed to change practices related to the funding of MAI services moving forward, but requested the Commission provide direction on program and funding for MAI funds separate from Part A funds.
- DHSP noted the majority of clients served with Ryan White funds are people of color.
- Dr. Green briefly reviewed the expenditure report for the period of March 1, 2021 through September 2021 (included in the meeting packet.) He indicated the report is a rough projection of expenditures for PY 31 due to incomplete billing. However, MAI funds are anticipated to be fully expended.
- It was noted outpatient services such as clinical services are funded through RW.
- Housing was noted as the number 1 disparity and MAI funding is used to fund the service.
- Temporary and permanent supportive housing for PY 31 appears grossly underspent on the fiscal report provided by DHSP.
- Committee members commented eligibility requirements/restrictions are too burdensome and more priority should be placed on people of color in the eligibility process. This could assist in reducing housing disparities among people of color.
- DHSP has had internal discussion regarding the housing program and the challenges to simplify client eligibility/access. A review of county funding for housing services and how to maximize

resources to reach the greatest number of PLWH in need of housing or are in danger of losing housing has been discussed.

- Two issues emerged around housing, allocation of funds and how the funds are expended.
  - DHSP recommended the Committee discussed developing specific interventions and/or services to address disparities people of color in LAC.
  - The Committee agreed to propose specific recommendations for MAI funds to direct funding to the communities intended.
  - The Committee agreed to continue discussing the use of MAI funds and its demographic impact at the October 19, 2021 meeting. It will include a review of the expenditure information provided in the packet.
- b. Emergency Financial Assistance Expenditure and Client Demographics
- The item is agendaized for the October 19, 2021 meeting.

#### **V. DISCUSSION**

- a. Proposed Ryan White Part A and MAI Program Year PY 33 and 34 Service Category Rankings  
Item agendaized for the October 19, 2021 meeting.
- b. Proposed Ryan White Part A and MAI Program Year PY 33 and 34 Service Category Funding Allocations  
Item agendaized for the October 19, 2021 meeting. The Committee will address this motion separating funding allocations for Part A and MAI.

#### **VI. NEXT STEPS**

- a. Task/Assignment Recap
- The Committee requested DHSP provide utilization of MAI funds for the past three years beyond the PY 30. The data is to include expenditures and demographics by service category.
  - The Committee requested a primer on what services are allowable for Ryan White Part A and MAI funding.
- b. Agenda Development for the Next Meeting
- Comprehensive HIV plan and how to move forward
  - October 19, 2021 meeting will be extended by one hour.

#### **VII. ANNOUNCEMENTS**

- a. Opportunity for Members of the Public and the Committee to Make Announcements  
There were no announcements.

#### **VIII. ADJOURNMENT**

- a. **Adjournment:**  
The meeting ended at approximately 3:16 PM.