



AGENDA FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY COMMISSION ON HIV  
**SPECIAL ALL-DAY MEETING**  
**PLANNING, PRIORITIES AND ALLOCATIONS COMMITTEE**

(213) 738-2816 / FAX (213) 637-4748

EMAIL: [hivcomm@lachiv.org](mailto:hivcomm@lachiv.org) WEBSITE: <http://hiv.lacounty.gov>

TUESDAY, JULY 23, 2019, 8:45 A.M. – 4:30 P.M.

St. Anne's Conference Center  
Classroom  
155 N. Occidental Blvd., Los Angeles CA 90026

Notice of Teleconferencing Site:  
California Department of Public Health, Office of AIDS  
1616 Capitol Ave, Suite 74-616  
Sacramento, CA 95814

Planning, Priorities and Allocations Committee Members:			
Jason Brown, Co-Chair	Miguel Martinez, MPH, MSW, Co-Chair	Susan Alvarado	Raquel Cataldo
Frankie Darling Palacios (LoA)*	Susan Forrest	Karl T. Halfman	Diamante Johnson (Alt. Kayla Walker-Heltzel)
William King, MD, JD	Abad Lopez	Anthony M. Mills, MD	Derek Murray
Raphael Peña (Alt. Thomas Green)	LaShonda Spencer, MD	Maribel Ulloa	Russell Ybarra
DHSP Staff			
<b>QUORUM:</b>	<b>9</b>		

\*Leave of Absence

AGENDA POSTED: JULY 19, 2019

ATTENTION: Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

ACCOMMODATIONS: Interpretation services for the hearing impaired and translation services for languages other than English are available free of charge with at least 72 hours' notice before the meeting date. To arrange for these services, please contact Dina Jauregui at (213) 738-2816 or via email at [djauregui@lachiv.org](mailto:djauregui@lachiv.org).

Servicios de interpretación para personas con impedimento auditivo y traducción para personas que no hablan Inglés están disponibles sin costo. Para pedir estos servicios, póngase en contacto con Dina Jauregui al (213) 738-2816 (teléfono), o por correo electrónico á [djauregui@lachiv.org](mailto:djauregui@lachiv.org), por lo menos 72 horas antes de la junta.

SUPPORTING DOCUMENTATION can be obtained at the Commission on HIV Website at: <http://hiv.lacounty.gov>. The Commission Offices are located in Metroplex Wilshire, one building west of the southwest corner of Wilshire and Normandie. Validated parking is available in the parking lot behind Metroplex, just south of Wilshire, on the west side of Normandie.

NOTES on AGENDA SCHEDULING, TIMING, POSTED and ACTUAL TIMES, TIME ALLOTMENTS, and AGENDA ORDER: Because time allotments for discussions and decision-making regarding business before the Commission's standing committees cannot always be predicted precisely, posted times for items on the meeting

agenda may vary significantly from either the actual time devoted to the item or the actual, ultimate order in which it was addressed on the agenda. Likewise, stakeholders may propose adjusting the order of various items at the commencement of the committee meeting (Approval of the Agenda), or times may be adjusted and/or modified, at the co-chairs' discretion, during the course of the meeting.

If a stakeholder is interested in joining the meeting to keep abreast of or participate in consideration of a specific agenda item, the Commission suggests that the stakeholder plan on attending the full meeting in case the agenda order is modified or timing of the items is altered. All Commission committees make every effort to place items that they are aware involve external stakeholders at the top of the agenda in order to address and resolve those issues more quickly and release visiting participants from the obligation of staying for the full meeting.

External stakeholders who would like to participate in the deliberation of discussion of an a posted agenda item, but who may only be able to attend for a short time during a limited window of opportunity, may call the Commission's Executive Director in advance of the meeting to see if the scheduled agenda order can be adjusted accordingly. Committee leadership and staff will make every effort to accommodate reasonable scheduling and timing requests—from members or other stakeholders—within the limitations and requirements of other possible constraints.

Registration 8:45 A.M. – 9:00 A.M.

Call to Order, Introductions, Conflict of Interest 9:00 A.M. – 9:02 A.M.

**I. ADMINISTRATIVE MATTERS** 9:02 A.M. – 9:04 A.M.

- 1. Approval of Agenda **MOTION #1**
- 2. Approval of Meeting Minutes **MOTION #2**

**II. PUBLIC COMMENT** 9:04 A.M. – 9:06 A.M.

- 3. Opportunity for members of the public to address the Committee on items of interest that is within the jurisdiction of the Committee.

**III. COMMITTEE NEW BUSINESS** 9:06 A.M. – 9:09 A.M.

- 4. Opportunity for Committee members to recommend new business items for the full body or a committee level discussion on non-agendized matters not posted on the agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation, or where the need to take action arose subsequent to the posting of the agenda

**IV. REPORTS** 9:09 A.M. – 9:15 A.M.

**5. Executive Director's/Staff Report**

- A. Priority Setting and Resource Allocation Process Refresher
- B. Guidelines for Discussion and Committee Voting Procedures
- C. Review Meeting Materials

**6. Co-Chair's Report** 9:15 A.M. – 9:21 A.M.

**A. Review Meeting Objectives**

- 1. Establish common knowledge and understanding of selected data and terminology to help inform the Committee's priority-setting and resource

allocation deliberations

2. Review and discuss most recent available data on local HIV surveillance, epidemiologic information, service utilization and needs data.
3. Develop service category priorities for the Ryan White Program (multi-year)
4. Develop resource allocation percentages for the Ryan White Program (multi-year)

**V. PRESENTATION**

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| <b>7. Division of HIV and STD Programs (DHSP)</b>        | 9:21 A.M. – 10:40 A.M. |
| a. ABC’s of Epidemiology (Meeting objective #1)          |                        |
| b. Using Data for Decision Making (Meeting objective #1) |                        |

<b>BREAK</b>	10:40 A.M. – 10:50 A.M.
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| <b>8. Division of HIV and STD Programs (DHSP)</b>                  | 10:50 A.M. – 12:10 P.M. |
| c. Overview DHSP Data Sources (Meeting objective #1)               |                         |
| d. HIV Surveillance and Epidemiologic Data (Meeting objective # 2) |                         |
| e. Medical Monitoring Project (MMP) (Meeting objective # 2)        |                         |

<b>LUNCH</b>	12:10 P.M. – 12:40 P.M.
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| <b>Division of HIV and STD Programs (DHSP) (continued)</b>                  | 12:40 A.M. – 1:40 P.M. |
| f. National HIV Behavioral Surveillance Data (NHBS) (Meeting objective # 2) |                        |

<b>BREAK</b>	1:40 P.M. – 1:50 P.M.
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| <b>9. <u>VI. DISCUSSION</u> (Meeting objectives #3 and 4)</b>                       | 1:50 P.M. – 4:15 P.M. |
| a. Review Paradigms and Operating Values  |                       |
| b. Ryan White Service Utilization Report (Meeting objective #2)                     |                       |
| c. 2018 Program Year (PY) 28 Fiscal Report  |                       |
| d. Review PY 29 Approved Service Category Prioritization and Allocation Percentages |                       |
| e. PY 30 Service Category Prioritization  | <b>MOTION #3</b>      |
| f. PY 30 Allocations Percentages  | <b>MOTION #4</b>      |
| g. Multi-Year Service Category Prioritization                                       | <b>MOTION #5</b>      |
| h. Multi-Year Allocations Percentages   | <b>MOTION #6</b>      |

**10. VII. WRAP UP**

4:15 P.M. – 4:30 P.M.

- a. Review Meeting Activities and Accomplishments

**11. VIII. ADJOURNMENT**

4:30 P.M.

- a. Adjournment for the Meeting of July 23, 2019.

PROPOSED MOTION(s)/ACTION(s):	
<b>MOTION #1:</b>	Approve the Agenda Order, as presented or revised.
<b>MOTION #2:</b>	Approve Meeting Minutes as presented.
<b>MOTION #3:</b>	Approve PY 30 Service Category Prioritization as determined.
<b>MOTION #4:</b>	Approve PY 30 Allocation Percentages as determined.
<b>MOTION #5:</b>	Approve Multi-Year Service Category Prioritization as determined.
<b>MOTION #6:</b>	Approve Multi-Year Allocation Percentages as determined.