



LOS ANGELES COUNTY
COMMISSION ON HIV



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Join us in developing a progressive and inclusive agenda to address the disproportionate impact of HIV/STDs in the Black community

BLACK CAUCUS

Virtual Meeting

Thursday, July 20, 2023

4:00-5:00pm (PST)

Agenda and meeting materials will be posted on <http://hiv.lacounty.gov/Meetings> *Other Meetings

REGISTRATION NOT REQUIRED + SIMULTANEOUS TRANSLATION IN SPANISH AND OTHER LANGUAGES NOW AVAILABLE VIA CLOSED CAPTION FEATURE WHEN JOINING VIA WEBEX. [CLICK HERE](#) FOR MORE INFO.

TO JOIN BY COMPUTER:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m5e93f6250d8457c430e192d57e82b9df>

Meeting Password: BLACK

TO JOIN BY PHONE:

1-213-306-3065 Access Code/Event #: 2539 294 8947

For a brief tutorial on how to use WebEx, please check out this video: <https://www.youtube.com/watch?v=iQSSJYcrglk>

**For those using iOS devices - iPhone and iPad - a new version of the WebEx app is now available and is optimized for mobile devices. Visit your Apple App store to download.*

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CODE OF CONDUCT

The Commission on HIV welcomes commissioners, guests, and the public into a space where people of all opinions and backgrounds are able to contribute. In this space, we challenge ourselves to be self-reflective and committed to an ongoing understanding of each other and the complex intersectionality of the lives we live. We create a safe environment where we celebrate differences while striving for consensus in the fights against our common enemies: HIV and STDs. We build trust in each other by having honest, respectful, and productive conversations. As a result, the Commission has adopted and is consistently committed to implementing the following guidelines for Commission, committee, and associated meetings.

All participants and stakeholders should adhere to the following:

- 1) We approach all our interactions with compassion, respect, and transparency.**
- 2) We respect others' time by starting and ending meetings on time, being punctual, and staying present.**
- 3) We listen with intent, avoid interrupting others, and elevate each other's voices.**
- 4) We encourage all to bring forth ideas for discussion, community planning, and consensus.**
- 5) We focus on the issue, not the person raising the issue.**
- 6) Be flexible, open-minded, and solution-focused.**
- 7) We give and accept respectful and constructive feedback.**
- 8) We keep all issues on the table (no "hidden agendas"), avoid monopolizing discussions and minimize side conversations.**
- 9) We have no place in our deliberations for racist, sexist, homophobic, transphobic, and other discriminatory statements, and "-isms" including misogyny, ableism, and ageism.**
- 10) We give ourselves permission to learn from our mistakes.**

In response to violation of the Code of Conduct which results in meeting disruption, Include provisions of SB 1100 which states in part, ". . . authorize the presiding member of the legislative body conducting a meeting or their designee to remove, or cause the removal of, an individual for disrupting the meeting Removal to be preceded by a warning to the individual by the presiding member of the legislative body or their designee that the individual's behavior is disrupting the meeting and that the individual's failure to cease their behavior may result in their removal." Complaints related to internal Commission matters such as alleged violation of the Code of Conduct or other disputes among members are addressed and resolved in adherence to Policy/Procedure #08.3302." (Commission Bylaws, Article VII, Section 4.)



LOS ANGELES COUNTY
COMMISSION ON HIV



510 S. Vermont Ave., 14th Floor • Los Angeles, CA 90020 • TEL (213) 738-2816
HIVCOMM@LACHIV.ORG • <https://hiv.lacounty.gov>

BLACK CAUCUS

(Revised) Virtual Meeting Agenda

Thursday, July 20, 2023 @ 4:00PM-5:00PM

To Join by Computer:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/j.php?MTID=m5e93f6250d8457c430e192d57e82b9df>

Join by phone: 1-213-306-3065

Password: BLACK Access code: 2539 294 8947

1. WELCOME, INTRODUCTIONS & MEETING GUIDELINES 4:00PM-4:05PM
2. COH STAFF REPORT/UPDATES 4:05PM-4:07PM
 - HRSA Site Visit Findings
 - COH Bylaws Review Taskforce | UPDATES
3. CO-CHAIR REPORT/UPDATES 4:07PM-4:20PM
 - Community Listening Session Workgroup | UPDATES
 - 2023 Taste of Soul Participation | UPDATES
 - Community Partnership Opportunity w/ UCLA Luskin School of Public Affairs Re: October 19 [Dr. Ijeoma Opara](#) Lecture Re: Research on “HIV/AIDS, STI, and Substance Use Prevention for Urban Youth, Racial and Gender Specific Prevention Interventions for Black Girls, and Community-based Participatory Research with Urban Youth”
4. DISCUSSION 4:20PM-4:50PM
 - Organizational Capacity Needs Assessment
 - Identify Additional Black Led & Black Servicing Organizations
 - Review Final Survey Tool for Feedback
 - Worlds AIDS Day (WAD) Partnership w/ Supervisorial District 2
5. RECAP AND NEXT STEPS 4:50PM-4:55PM
6. PUBLIC COMMENT & ANNOUNCEMENTS 4:55PM-5:00PM
7. ADJOURNMENT 5:00PM



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BLACK CAUCUS

THURSDAY, JUNE 15, 2023 | 4:00PM to 5:00PM

VIRTUAL MEETING SUMMARY

Meeting packet is available [HERE](#)

**Contact staff for verification of attendance*

Staff Report

Cheryl Barrit, Executive Director, shared the upcoming virtual training on Ryan White Program (RWP) Legislation Overview on July 19 @ 3pm to 4:30pm and invited Commissioners and members of the public to attend.

CBarrit shared that the Bylaws Review Taskforce (BRT) has met twice as a larger group and will provide updates on their progress to all COH committees and subgroups; the BRT is still at nascent stages and not a point yet to provide an updated document or report significant progress on their tasks.

Co-Chair Report

Organizational Needs Assessment: Julie Tolentino (DHSP) mentioned that the contract has been finalized with Raniyah Copeland and DHSP is proceeding as previously reported with pilot testing the questions with Dr. William King.

Taste of Soul (TOS): CBarrit shared that interest form has been submitted to the organizers and confirm BC/COH participation. More details to come and will re-convene with TOS volunteers as we get closer to the event on October 21, 2023

Community Listening Session Workgroup: Leon Maultsby provided an overall update and Danielle Campbell invited others to volunteer. DCampbell requested that an email be sent to the following members about what the listening sessions will entail (high level overview) and include them in the workgroup meeting notices:

- Roxanne Lewis: will help with women's listening session but wants more information sent to her first
- Lambert Talley: will help with FBOs and youth (especially foster youth)
- Damone: will help with immigrant communities, youth, and MSM
- David Lee: will help with MSM/same gender loving men. Damone and David noted that MSM and same-gender loving men are 2 distinct groups but not sure if the BC has capacity to do separate listening sessions; group may be stretched too thinly

Presentation: PrEP Campaign Artwork Visuals:

RCopeland provided background and overview, followed by poll vote to rank favorites. Visuals not ready for mass sharing as they are still in development phase. Members liked all images but key recurring suggestions include use real people rather than caricatures, show more middle age folx, less words on materials and make it easy and quick to read. Some artwork bubbled to the top like “enjoy your f...ing life” and “magnificence”.



BLACK/AA CAUCUS

ORGANIZATIONAL CAPACITY NEEDS ASSESSMENT PLANNING

****For July 20, 2023 Meeting****

The nine organizations listed below reflect Black-led and Black-servicing agencies in Los Angeles County identified by the Black Caucus to participate in an organizational capacity needs assessment to determine technical assistance needs in successfully competing for County contracts. For purposes of this needs assessment, the nine organizations identified are considered “non-traditional” in that they do not currently receive County/DHSP contracts.

1. Black Women for Wellness
2. First to Serve, Inc.
3. Healing with Hope
4. Invisible Men
5. Jenesse Center, Inc.
6. Umma Community Clinic
7. Unique Women’s Coalition
8. W. King Medical Group *pilot participant
9. YWCA

Los Angeles County Division of HIV/STD Prevention (DHSP)
Black Caucus
Survey Tool

Based upon recommendations from the Black Caucus (BC) (formerly Black/African American Community (BAAC) Task Force) of the Los Angeles Commission on HIV (COH), the Los Angeles County Division of HIV and STD Programs (DHSP) is looking to understand how to increase the number of Black-led agencies funded by DHSP to advance efforts to end HIV in LA County. In LA County, Black people represent 21.3% of new HIV diagnoses despite comprising 8% of the total population.¹ Both the BC and LA DHSP acknowledge the unique abilities of Black-led organizations to effectively serve their communities and reduce health inequities. Therefore, LA DHSP would like to engage your organization in a discussion captured by a survey and an interview to identify opportunities to provide tailored capacity building to strengthen Black-led agencies in LA County and identify ways public health funders can improve upon their procurement processes to advance equity among its grantees.

Public health programming is defined as organized public health actions that protect and improve the health of people and their communities. Public health funders play a critical role in public health programming as they represent grantmakers and donors providing financial support for the improvement of population health outcomes and the overall health of communities. DHSP is looking to understand ways public health funders, inclusive of itself as a funder, can increase funding relationships with Black-led organizations in LA County.

The survey and interview are designed to answer the following guiding questions:

1. What barriers inhibit LA county Black-led agencies abilities and desires to contract for public health programming?
2. What do Black-led agencies in LA county want from funders to increase their sustainability and impact?
3. What is the organizational capacity of Black-led organizations in LA County to support public health programming?

Identifying information from surveys and interviews will be blinded to ensure confidentiality. Interviews and corresponding recommendations will be developed by Equity & Impact Solutions, a Black and woman-owned consulting firm based in Los Angeles. Information collected from surveys and interviews will be aggregated and compiled into themes and reported to LA DHSP and the Black Caucus. Findings from surveys and interviews may be used by LA DHSP for programmatic development to support Black-led agencies in LA County and as recommendations for other partners to support and strengthen Black-led and people of color-led agencies in LA County.

¹ <https://aidsvu.org/local-data/united-states/west/california/los-angeles-count/>

<http://publichealth.lacounty.gov/dhsp/Reports/HIV/2021AnnualHIVSurveillanceReport.pdf>

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Section 1:

This section aims to gauge your organization's abilities and desires to contract for public health programming in LA County. Please reply either True or False for each of the statements, followed with providing an open-ended response to understand the barriers that may hinder your organization from applying for funding to support public health programming in LA County.

Abilities and desires to contract for public health programming in LAC	True	False
1. Knowledgeable of the health conditions, such as HIV, viral hepatitis, sexually transmitted infections, substance use, and behavioral health issues impacting Black communities in LA county.		
2. Familiar with LA County's public health mission and strategy		
3. Has the organizational capacity to lead public health programming in LA County		
4. Collaborated with other organizations to support public health programming in LA County		
5. Aware of funding opportunities that supports public health programming in LA County		
4. Applied for funding to support public health programming in LA County		
5. Received funding to support public health programming in LA County		
6. Willing to apply for funding in the next 6 - 12 months to support public health programming in LA County		
7. Participated in trainings and technical assistance opportunities to strengthen organization's capacity to support public health programming in LA County.		

8. Detail the top 3 barriers that may hinder your organization from applying for funding to support public health programming in LA County:
1)
2)
3)

Section 2:

This section aims to delve into the relationship your organization has with funders. Indicate your agreement with each statement below.

Funding Black-led organizations to increase their sustainability and impact	Strongly Agree	Agree	Disagree	Strongly Disagree
9. Funders are invested in the health conditions, such as HIV, viral hepatitis, sexually transmitted infections, substance use, and behavioral health issues impacting Black communities in LA County.				

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10. Funders are invested in the growth and sustainability of Black-led organizations in LA County.				
11. Funders' eligibility requirements for funding are aligned with your organization's capacity				
12. Funders provide guidance and assistance for what is required to complete funding application				
13. Time allotted to apply for funders' grant application is reasonable				
14. Submission of funders' grant application is not difficult				
15. Compared to other grant applications, applying for and submitting grant applications to LA DHSP is more complex.				

16. How many grant applications has your organization submitted in the past 3 years to support public health programming in LA County?

a) 0
b) 1
c) 2
d) 3
e) 4 or more
f) I don't know

17. How many grant awards has your organization received in the past 3 years to support public health programming in LA County?

a) 0
b) 1
c) 2
d) 3
e) 4 or more
f) I don't know

18. What are the top 3 resources/support needed to increase your organization's capacity to apply for LA DHSP funding?

1)

2)

3)

19. What are the top 3 resources needed to increase your organization's sustainability and impact?

1)

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<p>2)</p> <p>3)</p>	
<p>20. What are 3 best practices grantors have in their grantmaking process that you think are impactful for an organization like yours?</p> <p>1)</p> <p>2)</p> <p>3)</p>	

Section 3:

This section aims to understand the current organizational capacity of Black-led agencies in LA County. Read each statement and share your agreement with each statement by selecting one of the following: Strongly Agree, Agree, Neutral, Disagree, or Strongly Disagree for each of the statements, followed with providing an open-ended response to gauge your organization’s capacity to support public health programming in LA County

Black-led organizations’ capacity to support public health programming in LA County	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
20. Staff are clear of their responsibilities and execute those responsibilities effectively					
21. Staff are offered professional development trainings to support public health programming in LA County					
22. Board members are active and clear of their responsibilities and execute those responsibilities effectively					
23. Organizational policies are equitable and do not hinder community engagement strategies					
24. Funders provide guidance and assistance for what is					

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required to complete funding application					
25. Organization has diversity in leadership and decision-making					
26. Organization has diversity in funding sources					
27. Organization has a well-developed sustainability/strategic plan					
28. Organization has monitoring and evaluation systems to measure success and impact in supporting public health programming					
29. Organization Staff recruitment and retention are barriers hindering your organization's performance.					

30. What are the top 3 training and technical assistance needs to strengthen your organization's capacity to support public health programming in LA County?
1)
2)
3)

Thank you for completing this survey.

Introduction to the Interview:

My name is Raniyah Copeland, Founder of Equity and Impact Solutions, a consulting firm that helps organizations maximize returns on social investment, support people of color-led movements, and create a positive impact in racialized communities. We have been contracted by Los Angeles County Division of HIV and STD Programs (DHSP) to conduct an assessment with people of color led organizations in LA County to identify opportunities to provide tailored capacity building to strengthen Black-led agencies in LA County and identify ways LA DHSP can improve upon its procurement process to advance equity among its grantees. I will be leading our interview today.

First, I want to thank you for taking the time to speak with me, as your responses are extremely valuable. I have 15 questions to go through with you. This interview should last no longer than 60 minutes. Does that still work for you?

Great. Please be aware that there are no wrong answers — you’re the expert here! Information collected from this interview will be compiled into themes and reported to LA DHSP and the Black Caucus. Findings from the interview data collected and analyzed may be used by LA DHSP for additional programmatic development. Through active communication between LA DHSP and the Black Caucus, LA DHSP will share/disclose with the Caucus its vision for utilization of the data collected and analyzed, outside of the Caucus’ intent – fostering transparency and trust.

Public health programming is defined as organized public health actions that protect and improve the health of people and their communities. Public health funders play a critical role in public health programming as they represent grantmakers and donors providing financial support for the improvement of population health outcomes and the overall health of communities.

With your permission, I would like to record this interview. The recording will only be used to help me to ensure I capture your accurate responses. Is that okay?

Before we begin this interview, do you currently have any questions for me?

Question	Potential Probing Question(s)
1. What are your organization’s current priorities?	1a. What information did the organization utilize to develop or address organizational priorities?
2. What are the main areas of support your organization needs to successfully carryout your organization’s mission?	2a. Consider financial, human resources, skills, etc.
3. In what ways does your organization support and engage in public health	3a. What are the challenges supporting and engaging in public health programming in LA County?

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programming (ex: HIV, STI programs) in LA County?	
4. How does leadership involve staff in the planning and implementation of public health programming?	4a. How does leadership involve community members in the planning and implementation of public health programming? 4b. What is the role of your organization's board members in the planning and implementation of public health programming? 4c. What are challenges you experience in the planning and implementation of your organization's programming?
5. How does your organization support the health and well-being of staff to minimize burnout when implementing public health programming?	5a. How would you like to support the health and well-being of your staff?
6. Who is your organization collaborating with to advance public health efforts in LA County?	6a. What is your organization's role when collaborating?
7. What have been some successes when collaborating with other organizations to support public health programming in LA County?	7a. What have some challenges/lessons when collaborating with other organizations to support public health programming in LA County?
8. How does your organization monitor and evaluate its successes/challenges/lessons-learned from supporting public health programming in LA County?	8a. How are those findings shared with collaborators and communities engaged?
9. What support is needed to increase involvement in LA County's public health programming?	9a. What are staff development needs to increase involvement in LA County's public health programming?
10. What types of funding does your organization usually apply for?	10a. How often does your organization apply for funding supporting public health programming in LA County? 8b. What kinds of funding would you like to apply for?
11. Describe your experience when applying for funding from LA DHSP?	11a. How does that compare to when applying for funding from other funders to support public health programming?
12. What percentage of your organization's overall budget is allocated towards public health efforts in LA County?	12a. What percentage of your budget would you like to have for public health programs?

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13. Describe your organization’s relationship with funders supporting public health programming in LA County?	13a. What does the ideal funder relationship look like?
14. What support does your organization need to successfully apply for funding that to implement public health programming in LA County?	
15. If funds were unlimited, how would your organization successfully address the health disparities in Black communities?	

This concludes the interview; do you have any questions for me?

Thank you again for taking the time to participate in this interview.

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